

# Extended Provision

## 4Ward sports

AFTER SCHOOL CLUB

Responsibility: Mr Ward  
Next Review Date: July 2024

Behaviour Policy

## Before & After School Club

We aim to promote good behaviour and to develop our members' personal qualities in a safe and secure environment. We want to encourage positive attitudes showing care and respect for others. We reject negative behaviour especially that of dishonesty, cruelty and bullying.

### Objective

- To encourage the children to be attentive, courteous and respectful to themselves and each other
- To ensure that the children are listened to and that their problems are dealt with
- To define acceptable and unacceptable behaviour
- To respect and care for the club's resources & environment

### Encouraging positive behaviour

- All good behaviour will be praised and reinforced
- Staff will encourage children to share & co-operate
- Children's ideas for rules of the club will be taken into account
- Children will be given the responsibility to help tidy up

### Staff responsibility

- Staff should recognise different emotions of the children
- All staff must respond to occurrences of inappropriate behaviour and tackle it immediately
- Any unacceptable behaviour needs to be explained to the child with sensitivity and appropriately
- Staff should never discuss a child's behaviour in front of the child. This information needs to be discussed at a more appropriate time
- Try to talk to children about solutions to a conflict
- Be consistent & fair; use the same procedures for all children

## Unacceptable behaviour

If unacceptable behaviour continues, the ASC Manager will discuss issues with the parent and the parent will also receive warning letters (up to 3 incidents) stating that if the unacceptable behaviour continues then the child's place will be removed.

Any accidents that occur must be passed on to the ASC Manager of the club who will log incidents in the incident book and discuss the information with parents.

## Parental partnership

Parents will be fully involved in all aspects of their child's behaviour at the club. They will be informed about any incident that occurs involving their child and encouraged to take an active interest.

## Code of conduct

Everyone has the right to:

- Feel safe everywhere
- Be accepted, recognised and valued as a unique individual
- Be treated with respect and kindness
- Be able to express their feelings and opinions politely
- Be happy
- Be trusted

This means that everyone will have to:

- Be friendly and kind to others
- Treat others as they wish to be treated
- Respect and care for other children, the equipment and the environment
- Be honest, polite and always tell the truth
- Listen to others and respect their point of view

***Everyone in our club has the right to be safe and happy.***